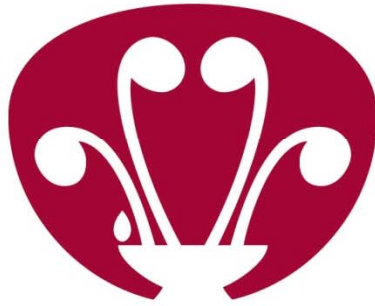




**Nurses Association**  
OF NEW BRUNSWICK

# NANB Interest Group: Affiliation Process



## MISSION

The Nurses Association of New Brunswick is a professional regulatory organization that exists to protect the public and to support nurses by promoting and maintaining standards for nursing education and practice, and by promoting healthy public policy.

The Nurses Association of New Brunswick endorses the principles of self-regulation that is, promoting good practice preventing poor practice and intervening when practice is unacceptable.

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## RECOGNITION

The Nurses Association of New Brunswick (NANB) supports the creation of interest groups by registered nurses who have a common interest in a defined area of nursing practice, education, administration or research and/or for professional development in their area of interest.

NANB recognizes interest groups as valuable to the promotion of the profession, to the enhancement of quality of care and standards of practice and to the development of knowledge and competence through collaboration with nursing colleagues. The expertise of interest groups is recognized by NANB as a valuable source of input into decision-making on relevant issues.

The following criteria must be met to be recognized by NANB as an interest group:

- VOTING MEMBERS ARE REGISTERED NURSES;
- THE CONSTITUTION, BY-LAWS, OBJECTIVES AND ACTIVITIES ARE IN ACCORDANCE WITH THE *NURSES ACT* AND NANB BY-LAWS.

NANB recognizes that interest groups are autonomous and are operationally and financially independent of NANB. Affiliation with national interest groups is encouraged.

The relationship between NANB and interest groups is one of liaison and collaboration. Interest groups may speak with other groups and organizations on their own behalf, but are not privy to speak on behalf of NANB.

## SUPPORT

NANB provides the following support:

1. Accommodation for meetings at NANB headquarters, free of charge, when space is available. Requests are to be made as far in advance as possible;
2. Use of photocopier/equipment, at a cost;
3. Display space at the NANB biennial meeting, education conferences and other NANB sponsored meetings on a first -come, first -served basis;
4. Maintenance of a directory of current interest groups in New Brunswick on NANB's website;
5. Advice and educational presentations on standards and other topics relevant to the practice of nursing;



6. Publication of information submitted about interest group activities in *Info Nursing*, on the NANB website and e-bulletin, and publication of articles submitted to *Info Nursing* (subject to NANB editorial policies and publication deadlines);
7. Inclusion of the interest group annual report in the NANB Annual Report to membership, if submitted by the deadline for publication;
8. Meetings with interest group representatives, at their invitation, for the purpose of information sharing and discussion.

## APPLICATIONS

Interest group status applications are made through the Nurses Association of New Brunswick.

Contact:

Nurses Association of New Brunswick  
165 Regent Street  
Fredericton, NB E3B 7B4  
Tel.: (506) 458-8731 or 1-800-442-4417  
Fax: (506) 459-2838  
Email: nanb@nanb.nb.ca

**\* PLEASE ENCLOSE A COPY OF THE INTEREST GROUP'S OBJECTIVES, CONSTITUTION AND BY-LAWS WHEN SUBMITTING AN APPLICATION.**



**Application for Recognition as an Interest Group of the Nurses  
Association of New Brunswick**

Name of interest group: \_\_\_\_\_

Date formed: \_\_\_\_\_

Specialty: \_\_\_\_\_

Name of national affiliated group, if applicable:  
\_\_\_\_\_

Present membership:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Provide a list of the name(s), address, telephone, fax number and email address (where available) of your present Executive.

<b>CONFIRMATION &amp; UNDERTAKING</b>
TO: NANB Board of Directors
The NB _____ Interest Group agrees to comply with the NANB Interest Group: Affiliation Process and with the NANB Template By- laws/Constitution for Interest Groups, as amended by the NANB Board from time to time, and acknowledges that compliance with the NANB Interest Group: Affiliation Process and Template By-laws/Constitution is a continuing condition of recognition as an NANB Interest Group.
_____ President NB _____ Interest Group

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# By-Laws and Constitution

## SAMPLE TEMPLATE

### Article I – Name

- The name of the organization shall be the New Brunswick \_\_\_\_\_ Nurses Interest Group, thereafter referred as NB \_\_\_\_\_ NIG.

### Article II – Affiliation

- The NB \_\_\_\_\_ NIG shall seek to be an Interest Group of the Nurses Association of New Brunswick.

### Article III – Objectives

The objectives of the NB \_\_\_\_\_ NIG shall be:

- To initiate and develop effective communication among \_\_\_\_\_ registered nurses in order to share knowledge and expertise;
- To enhance knowledge base and skills of registered nurses by sharing new information in nursing practice;
- To support continuing education in nursing practice.

### Article IV – Membership

- Open to registered nurses in New Brunswick who are involved or have an interest in \_\_\_\_\_ nursing.
- Membership dues: all members shall pay the annual fee for membership to the NB \_\_\_\_\_ NIG. The annual fee shall be determined at the annual meeting of the interest

group and voted upon by the members in attendance.

### Article V – Officers

- The Officers shall be:
  - i) President
  - ii) Vice-President
  - iii) Secretary
  - iv) Treasurer
- Terms of office:
  - i) All terms of office shall be for two years.
  - ii) Officers shall be elected at the annual meeting of the interest group.
- Resignation  
A provincial officer may resign her office in writing to the Provincial Interest Group Executive. The Executive shall have the authority to replace a resigning officer in the interim.

### Article VI – Disaffiliation and Dissolution

- Disaffiliation means to sever the link between NANB and the group whether or not the group continues to function.
- Dissolution means the group ceases to exist.



## DISAFFILIATION AND DISSOLUTION

### INITIATED BY INTEREST GROUP:

- 1) By formal motion, by simple majority or quorum, the interest group may signal its desire to be disaffiliated from NANB or dissolve itself.
- 2) Once the motion is passed the interest group will send a letter informing the NANB that the Interest Group is disaffiliating or dissolving itself. This letter will then be communicated to the NANB Board of Directors.

### INITIATED BY NANB:

- 1) The Board of Directors may pass a motion to disaffiliate from an NANB interest group under any of the following conditions:
  - Members of the interest group indicate such a desire, but lack quorum to vote;
  - The interest group has been without membership or has not functioned for a period of two consecutive years;
  - There has been a change in purpose of the interest group from its original application for recognition;
  - Behaviour of officers of the group cast doubt on the integrity or purpose of the group;
  - Misrepresentation by members of the group as to their relationship or depth of endorsement of their goals or purpose by NANB.
- 2) Where the Board passes a motion to disaffiliate from an interest group, the last known Officer of the group will be notified in writing of the reasons and the decision.

In the event of NANB interest group dissolution:

- Any records of activity it may wish preserved will be delivered to NANB for assessment of archival value;
- Any assets of financial value should be liquidated and delivered by the last Officers of the group to a charity of the group's choice, with receipts or letters affirming this action being delivered to NANB forthwith.



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