



# Minutes

## MIRAMICHI CHAPTER NANB MEETING

**Chair: Susan Prince**

**Meeting Room: Level 3 Conference Room**  
Miramichi Hospital

**Date: April 10, 2017**

**Meeting Time: 1200-1300**

**Required Attendees (R) Regrets (A) Absent (✓) Attended**

✓	Kara Barter					
✓	Dawn Haddad					
✓	Lisa Keirstead-Johnston					
✓	Kim Arsenault					
✓	Debbie Walls					
✓	Susan Prince					
✓	Kristen Copp					
R	Sherry Williston					

Agenda Items	Actions
<b>1.0 Meeting Called to order @.1205hr</b>	
<b>2.0 Approval of Agenda by consensus</b> <b>Additions:</b>	
<b>3.0 Adoption of Minutes: By consensus</b>	
<b>4.0 Business Arising from the previous minutes</b>	
<b>4.1 Nurses Week: theme- Yes, this is nursing</b>	
<b>4.1.1 Flag Raising at City Hall- May 8<sup>th</sup> @ 1100hrs until May 12<sup>th</sup> @ 1100hrs</b>	
<b>4.1.2 List of Local Activities-</b> To be received by NANB by April 21 <sup>st</sup> . <b>Action:</b> Susan will send the draft list to the Distribution Group for any addition items to be added and forward to NANB on April 21 <sup>st</sup> .	
<b>4.1.3 Gifts-</b> Kim presented gift options from Positive Promotions. The group offered suggestions toward the purchase of the gifts. <b>Action:</b> Susan to investigate the best way to get local names for the Chapter gift draws.	
<b>4.1.4 Lobby Display:</b> Susan was contacted by April Jardine to have a joint table with the LPN's under the joint theme "Together everyone achieves more". Cassie Dolliver also asked to share the table for one day that week for: Palliative Care Day. <b>Action:</b> Susan to contact April to plan the table display.	
<b>4.2 Archiving of Chapter Documents at NANB</b> <b>Action:</b> Contact NANB to see what they want us to send. <b>Motion:</b> Moved by Debbie Walls and seconded by Dawn Haddad to send documents and financial statements greater than 5 years old to NANB to	

Agenda Items	Actions
<p>be archived. <b>Motion carried</b></p> <p><b>4.3 Posting of Chapter Documents on NANB Website:</b> Send minutes and agenda for next meeting to NANB when available to be posted.</p>	
<p><b>5.0 New Business/Standing Items</b></p>	
<p><b>5.1 NANB Election- President Elect- April 18-30th</b></p>	
<p><b>5.2 NANB Annual General Meeting- May 31, 2017</b></p>	
<p>AGM has been changed from 2 days to one day this year. In place of the Education Day at the AGM there will be education days in the Fall in Bathurst and Fredericton,</p>	
<p><b>Motion:</b> Kara Barter moved that we cover expenses for up to 4 nurses to attend the AGM. Included expenses will be mileage or car rental, banquet ticket and one hotel night. Seconded by Kim Arsenault. <b>Motion carried.</b></p>	
<p>Action: Send notice of this offer to the Chapter Distribution Group with a reply date by May 12<sup>th</sup>.</p>	
<p><b>5.3 Board Room Observers- May 29-30<sup>th</sup>- Contact NANB if interested</b></p>	
<p><b>5.4 Board Room Update:</b> Lisa Keirstead- Johnson</p>	
<p>- 2017-20 Strategic Plan- Planned release Fall'17</p>	
<p>- Code of Ethics up for review</p>	
<p>- Canadian Nurses Protective Society- fee increase in 2019</p>	
<p><b>5.5 Nurses Dinner:</b> May 11<sup>th</sup>, 2017</p>	
<p><b>5.6 Education Sessions-</b> Ideas welcome</p>	
<p>5.7- Workplace Reps- Pauline Trevors has not been receiving the Chapter messages.</p>	
<p>Action: Check Distribution List being used and update with her name.</p>	
<p><b>Treasurer's report:</b></p>	
<p><b>5.6 Environmental Scan</b></p>	
<ul style="list-style-type: none"> <li>• <b>Protection of the Public:</b> Nursing Home Changes: Nursing Home Motion has not been received.</li> </ul>	
<p><b>Action:</b> Debbie Walls to contact NANB to follow-up.</p>	
<ul style="list-style-type: none"> <li>• <b>Professional Self Regulation</b></li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Healthy Public Policy</b></li> </ul>	
<p><b>7.0 Adjournment @1306hrs</b></p>	
<p><b>8.0 Date of next meeting: May 19, 2017</b></p>	
<p>Scribe: Susan Prince</p>	