



# BOARDROOM NOTES

Nurses Association of New Brunswick 165 Regent Street,  
Fredericton, NB E3B 7B4 [www.nanb.nb.ca](http://www.nanb.nb.ca) 1 800 442-4417

The Board of Directors met on October 16-18, 2013 at NANB Headquarters in Fredericton.

The meeting commenced with an afternoon orientation session welcoming a new president-elect, four region directors, and one appointed public director effective September 1<sup>st</sup>, 2013 and are as follows:

Brenda Kinney, RN, President-elect  
Jillian Lawson, RN, Director- Region 2  
Amy McLeod, RN, Director-Region 3  
Josée Soucy, RN, Director-Region 4  
Annie Boudreau, RN, Director-Region 6  
Edward Dubé – Public Director

## Policy Review

The Board reviewed and approved the 2013-14 Board Planning Cycle, as well as policies related to:

- **Governance Process**
- **Executive Limitations**

## Proposed Policy Amendment(s):

The Board approved amendments to policy GP-7, Board and Committee Expenses; GP-4, President's Role; E-L 3, Financial Planning

## Proposed Rule Amendment(s):

The Board approved a proposed Rule Amendment(s) for: Temporary Registration that would result in cancellation of the temporary registration upon the first failure of the examination; Nurse Practitioner Education on Prescribing Controlled Drugs and Substances requiring NPs to complete an education course on prescribing controlled drugs and substances in order to be prepared to assume this additional prescriptive authority; NP Schedule for Ordering Drugs reflecting the changes by Health Canada to the *Controlled Drugs and Substances Act*, which give Nurse Practitioners the authority to prescribe controlled drugs and substances; and Volunteers and Non-traditional Settings to include nurse practitioners.

## Organization Performance: Monitoring

The Board approved monitoring reports for the Executive Limitations; Governance Process Policies and Board Evaluation.

## Call for Nominations

### Public Director Nominees

The term of appointment of Wayne Trail and Fernande Chouinard, public directors on the Board, will expire on August 31, 2014. Mr. Trail and Ms. Chouinard have served only one term and have agreed to let their name stand for a second term.

In order to appoint two public directors, NANB must submit four nominees to the Lieutenant-Governor in Council.

### CNA President-Elect Nominees

CNA is seeking nominations for the position of President-Elect. The call for nominations is open until November 29, 2013.

### CNA Memorial Book

CNA calls for nominations of nursing leaders who have passed away for entry in the CNA Memorial Book. Nominations must be submitted to CNA by January 15, 2014.

### CNA Order of Merit

CNA invites nominations for the CNA Order of Merit Awards. Nominations must be submitted to CNA by January 15, 2014.

### CNA Jeanne Mance Award

CNA invites nominations of registered nurses who have made an outstanding contribution to nursing and merit being honoured by CNA. Nominations must be submitted to CNA by January 15, 2014.

Mary Anne Stevens, Designer, M.A. Stevens Inc. provided the Board an overview of a proposal and costs to move forward with an elevator installation and subsequent space refurbishment for the Board's approval.

### Committee Appointments

The Board of Directors approved the following appointments:

- Nominating Committee composed of France Marquis, past-president of NANB as Chair; Chantal Saumure, Director-Region 1; and Rhonda Shaddick, Director-Region 7 to recruit member nominees to fill vacant region director positions.
- Sharon Hall-Kay, RN, York-Sunbury Chapter, re-appointed as Chief Scrutineer for the NANB 2014 Election and Annual Meeting.
- Discipline and Review Committee: Diane Bélanger-Nadeau, Workload Measurement Coordinator (Edmundston)

### NANB Document Review/Approval

The Board approved the following:

Revised Document(s)

- *Medication: Practice Standard* revised and re-titled *Practice Standard: Medication Administration*
- *Working Understaffed: Professional and Legal Considerations* revised and re-titled *When RNs are expected to work with Limited Resources*

The Board also approved the retirement of *Employment of Student Nurses (2009)*.

\*All [documents / position statements](#) referenced above are available on the NANB Web site or call toll free 1 800 442-4417.

### Staff Recognition

Employment milestones were recognized for the following: Lynda Finley, Director of Regulatory Services for 25 years; Roxanne Tarjan, Executive Director and Stacey Vail, Administrative Support: Registration for 15 years; and Liette Clément, Director of Practice; Shauna Figler, Nursing Practice Consultant; Susanne Priest, Nursing Practice Consultant; Stephanie Tobias, Administrative Support: Communications; as well as Jennifer Whitehead, Manager of Communications and Government Relations respectively for five years of service.

### Next Meeting

The next Board of Directors meeting will be held at the NANB Headquarters on February 19 & 20, 2014.

Observers are welcome at all Board of Directors meetings. Please contact Paulette Poirier, Executive Assistant-Corporate Secretary at [ppoirier@nanb.nb.ca](mailto:ppoirier@nanb.nb.ca) or call (506)459-2858 / 1 800 442-4417.

### 2013-2014 NANB Board of Directors

President – Darline Cogswell  
 President-Elect – Brenda Kinney  
 Director, Region 1 – Chantal Saumure  
 Director, Region 2 – Jillian Lawson  
 Director, Region 3 – Amy McLeod  
 Director, Region 4 – Josée Soucy  
 Director, Region 5 – Linda LePage-LeClair  
 Director, Region 6 – Annie Boudreau  
 Director, Region 7 – Rhonda Shaddick  
 Public Director – Fernande Chouinard  
 Public Director- Wayne Trail  
 Public Director – Edward Dubé